



Board of Director and Board Volunteer Code of Ethics

As the Governing Body of Community Services for Every1, the Board of Directors has responsibility for the care, management, and control of the agency and must be held to the highest of ethical and moral standards. The Board of Directors recognizes that established ethical standards of fairness, honesty, and integrity are essential to the proper conduct of the Board of Directors in upholding its governance responsibilities. Due to this additional level of responsibility and accountability, all **board member and volunteers serving on board and board committees are expected to:**

- Serve as positive role models in the community.
- Listen carefully to other board members, staff, and individuals served.
- Respect the opinion of fellow volunteers and board members.
- Respect and support the majority decisions of the board.
- Recognize that all authority is vested in the full board when it meets in legal session and not with individual board members.
- Keep well informed of developments that are relevant to issues that may come before a board committee.
- Participate actively in board committee meetings and actions.
- Call to the attention of the board any issues that may have an adverse effect on the agency.
- Refer any complaints to the board Chairperson and the President & CEO.
- Recognize that the board member's job is to ensure that the agency is well managed, not to manage the agency.
- Vote to hire the best possible person as President and CEO of the agency.
- Represent all constituents of the agency and not a particular geographic area or special interest groups.
- Do their best to ensure that the agency is well maintained, financially secure, growing and always operating in the best of interest of constituents.
- Declare any conflicts of interest between their personal life and their position on the board, and refrain from voting on issues that are or appear to be a conflict of interest.

In addition, board members AND committee volunteers will not:

- Be critical, in or outside of the board meeting, of fellow board members or their opinions.
- Use the agency or any part of the organization for personal advantage or the personal advantage of friends or relatives (other than for purposes of receiving services within the normal procedure of the agency).
- Discuss confidential proceedings of the board outside the board meetings.
- Vote on any issue without fully understanding the issue.
- Interfere with the duties of the President & CEO or undermine the President & CEO's authority.